

HR Manager

**Cardiff c£33k p.a + generous benefits
package ref: CSH103/4**

Formed in 2008 Consumer Focus works to put consumers at the heart of government, business and public services agendas. Reporting to the Head of HR, we are looking for an experienced HR professional to join the Consumer Focus team in Cardiff.

The ideal candidate will be self-motivated and used to developing creative, solutions that contribute positively to the organisation. Experience in developing a structured approach to learning and development and utilising expertise in equality and diversity is essential.

As a newly merged non-departmental government body, with a recently appointed CEO and a unionised environment, the appointed candidate will appreciate the importance of organisational context in the delivery of an effective HRM solution.

Applications are encouraged from candidates who possess:

- Knowledge and understanding of employment legislation
- Problem solving within the context of the business environment
- The ability to integrate evidence from a variety of sources to effect improvement
- The ability to evaluate evidence critically, reach conclusions and present findings.
- Understanding of the organisation culture and approach
- Delivery and application of solution
- Recognition of key stakeholders and the impact of proposed solutions

Although both roles are based in Cardiff, there is a requirement for frequent travel to our other offices in Glasgow and London.

To apply to take part in our assessment centre, go to www.consumerfocus.org.uk/vacancies for further information and to download your diversity and application form. Please e-mail your completed forms, quoting the reference number CSH103/4 to jobs@consumerfocus.org.uk by 12noon 25th March 2010

PLEASE NOTE, THIS IS A READVERTISEMENT – PREVIOUS APPLICANTS NEED NOT REAPPLY

Consumer Focus is committed to a recruitment procedure, which does not discriminate unfairly on the grounds of gender, marital status, sexual orientation, race, ethnic or national origin, trade union membership, political or religious belief, disability or age.