

## Consumer Focus Board

Paper 12.1

**Title:** Board Meetings and Dates  
**Purpose:** For information  
**Date of meeting:** 8 June 2010  
**Responsible officer:** Susannah Hughes  
**Prepared by:** Susannah Hughes  
**Attachments:** Annex A: 2011 Calendar

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### 1 Overview

- 1.1 Following Board discussions on 11 May 2010, the Board agreed to reduce the number of formal meetings in 2011. The Board also agreed to hold seminar style Board meetings to discuss, primarily, the strategy for the designated sectors of Energy and Post and to reduce the number of times that the Annual Plan is discussed
- 1.2 For the remainder of 2010 the dates are unchanged and the meetings will be:
- **June 8:** First Discussion of Work Plan
  - **July 6:** Pre discussion for Joint Boards
  - **July 7:** Joint Boards
  - **September 16:** Energy Strategy Discussion
  - **November 3:** Final Agreement of Annual Plan for Consultation
- 1.3 Provisional new dates (as per Annex A)
- **December or January (tbc):** Post Strategy Discussion
  - **February 10:** Board Meeting
  - **March 24:** Board Meeting
  - **May 23/24:** Away Day
  - **June 27/28:** Joint Boards (possibly in Glasgow)
  - **September 29:** Board Meeting

### 2 Action for the Board

- 2.1 Action The Board is asked to **note** the 2011 Board calendar